VILLAGE OF ALBURGH
FEBRUARY 3, 2026
Meeting Minutes

Meeting Called to order at 6:30
Present: Cheryl Dunn, Herbie Durham, Walter Kane, Heath Bovat, Robert Savage, Aidan Poquette, Jason Beaulac

No Visitor Input
No Adjustment to the Agenda
Approval of Minutes: Heath Bovat motioned to accept the minutes of January 6, 2026, second Walter Kane, motion carried.
Water Line Update: no update at this time.
Water Tower Update: Mark Vince was at the plant, went up and measured the fence at the site.
Wastewater Update: Board went over the report presented by Aldrich & Elliot, questions were asked on the monitoring wells condition, Valuation on last year's dry well, are we notified when the State is coming to visit. Heath Bovat motioned to move forward with the report as written, second Walter Kane, motion carried. The clerk will follow-up.

New Business: North Country International Fire Training School requested to be on the agenda to discuss usage of water during the 3 days in June, 2. 2026 was a no show. The board agreed to charge the Fire School the same amount we charge the Village users: $3.00 for 1000 gallons used and a Quarterly fee of $100.00. Walter will follow-up. The board had a discussion with Rural Water, we were told to stop all water hauling due to the fact that the Village of Alburgh is not a certified water hauler. Aidan Poquette made the motion that Walter follow-up on behalf of the Village Trustees to the Alburgh Fire Department notifying them of the Village directive from Rural Water, second Robert Savage, motion carried. Aidan Poquette motioned that Walter order the Hydrant Meter, second Robert Savage, motion carried.

Superintendent's Report:
The Pump station on Industrial Park was alarming again, Jason investigated what looked like an electrical panel issue, and followed up with the Town Administrator that this is a town issue. Issue on Winters Lane sewer blockage, will follow-up with costs to do repair after weather breaks, Monday Rural Water will be making a visit to the Village, he will have them look into this, not sure if its our issue or the homeowner. The boiler at the Water Plant had a low Temp reading due to a circulator motor needing to be repaired, split loss of pressure, and the issue was fixed. 2 new meters will installed, at 44 North Main, Clerk will include meter charges on next billing cycle, Board discussed the time card issue with the Village hired help, Robert Savage motioned starting this week the Water Superintendent signs off on all time cards, or clock in and out on the time clock, second Aidan Poquette, motion carried.
Meter Repair List: Updated the List
Warrants for Payment: Heath Bovat motioned to pay bills as presented, second Robert Savage, Warrants were signed.

Aidan Poquette motioned to enter executive session for employee evaluation at 7:38 PM, second Walter Kane. Aidan Poquette motioned to leave executive session at 8:28, second Walter Kane. Clerk returned, Action taken: Superintendent will receive a raise to $32.00 per hour retroactive to July 1, 2025 to present and 5 more vacation days. The Clerk/Treasurer will receive a 7% pay increase also retroactive to July 2025 to present. All employee evaluations were signed by the board Clerk will see that the Superintendent signs.

Aidan Poquette motioned to adjourn at 8:32 PM second Robert Savage

Meeting Adjourned at 8:32 PM

Respectfully Submitted: Cheryl Dunn Village Clerk/Treasurer