

Village Of Alburgh

October 7, 2025

Meeting Minutes

Meeting called to order at 6:30 pm

In Attendance

Cheryl Dunn Clerk/Treasurer, Herbie Durham, Walter Kane, Heath Bovat, Robert Savage and Superintendent Jason Beaulac. Fire Chief Ron Kumatz, Noah Vincellette.

Visitor Input: Fire Chief Roan Kumatz, asked for clarification on receipts of water deliveries, Chairman Durham explained the Village Trustees expected copies of Delivery receipts with payment at end of year, Herbie explained that this makes it accountable, then the Village can compare the receipts vs the check, after discussion Ron and the Board agreed on a monthly spreadsheet. Heath Bovat motioned that Walter Kane will be the Liaison for the Village of Alburgh and the Alburgh Fire Department, second Herbie Durham, motion carried. The Village Clerk will email Ron Walter's contact information.

Adjustment of Agenda : No Adjustments

Approval of Minutes: Walter Kane motioned to accept the minutes of September 2, 2025 second Heath Bovat, motion carried.

Water Line Update: Discussion was had on estimates received for the 3 pushes, Jason reached out to Irick Excavating, Ryan

Jordan, Palmer Construction, waiting on quotes. Walter asked when was the last time Jason had spoke with Ryan Jordan, Ryan reached out to Walter due to lack of response from Jason, Irick no bid, Palmer no bid, Beaulac no bid, Ryan Jordan bid \$3,000.00 per boar, Adian Poquette motioned to hire Ryan Jordan, second Walter, motion carried, Jason will contact Dig Safe Wednesday the 8th, so Ryan can get this done. The project expense to date is \$25,157.54, The Clerk will reach out to Jordan for all necessary documents.

Water tower update: Jason gave an update on the Tower project, he was concerned on the layout of the fence, the fence installers started work Thursday, water plant controls are still not all automatic. The Clerk gave an update on the fence layout, all parties met on Wednesday prior to the fence work beginning Thursday, Dubois & King Field Coordinator, Palmer Construction, Fence company owner and laborer, who were in agreement on the movement forward, delineating where to set posts.

Wastewater Update: Aldrich & Elliott are working with getting the State Revolving Loan Fund lined up to move forward.

Non metered water usage: Customer Complaint: Are we providing zero cost unmetered water to the State of Vermont ? Pictures provided of a 6000 gallon tanker belonging to the State of Vermont, getting water from a non metered hydrant at the end of Industrial Park Road, discussion followed, this did not benefit Village or Town residents, so why was this happening at the expense of the Village of Alburgh rate payers. Jason explained that this has been going on for a while, permission was given way back. Jason explained that Mike Boutah who is a State of Vermont Employee, and Mike was supposed to be keeping track of water hauled, they use this water to wash bridges. Trustees discussed getting a meter for the Hydrant, Walter will contact Jordan Quilliam from the State of Vermont, Walter will follow up with the Board as information is available.

Superintendent's Report:

Work logs, discussion on the extra employee turning in time cards on Monday by 9:00 AM Herbie reminded Jason that he is the supervisor and should be setting an example. State Reports, Clerk is missing June, July, August and September. SAFD2 Reports are online, the Clerk will follow up on that. Jason informed the board that he did receive his COLA, Adian Poquette reminded Jason that it was stipulated in his last evaluation, that pending reports and deficiencies are addressed. No pay increase is warranted at this time. Walter brought up the paving of the water line repairs done throughout the season and why they had not been repaired as of yet, Jason informed the board that he had asked Palmer Construction to handle them. Jason informed the board that he would be taking Thursday the 9th and Friday the 10th off.

Meter Repair List: Went over list, Clerk will send letters for the customers that need letters.

Warrants for Payment: Heath motioned to pay bills as presented, second Robert Savage, Bills where signed.

Aidan Poquette motioned to adjourn the meeting, second Heath Bovat

Meeting Adjourned at 7:15 PM

Respectfully submitted

Cheryl Dunn

Village Clerk/Treasurer