

**VILLAGE OF ALBURGH  
1 NORTH MAIN  
SUITE 2  
ALBURGH, VT 05440**

**NOTICE OF REQUEST FOR STATEMENTS OF QUALIFICATIONS  
FOR ENGINEERING SERVICES**

The Village of Alburgh is in the process of obtaining statements of Qualifications from qualified architectural / engineering firms detailing the firm's qualifications, technical expertise, management and staffing capabilities, references, and related prior experience. Required professional services will include but are not limited to preliminary engineering services, design and construction-related services, preparation of bidding and contract documents, participation in the evaluation of bids received, and monitoring and inspection of construction activities to ensure compliance with plans and specifications associated for Village of Alburgh, Assessment of the Wastewater infrastructure.

Procurement of said services will be in accordance with elements of the procurement process in 40 U.S.C. § 1101-1104. Qualified firms/candidates interested in being considered for this project must submit a PDF file of (1) letter of interest, (2) statement and qualifications and experience of staff persons who will be involved with the project, (3) references, and (4) related prior experience. Submit the requested information to Village of Alburgh, 1 North Main Street, Suite 2, Alburgh, VT 05440 on or before 5:00 PM, must be postmarked or emailed by March 27, 2023 in order to receive consideration.

Attention is directed to the fact that the proposed project may be undertaken with a variety of Federal and state funds, CWSRF, USDA-RD, and other grant programs as potential sources. and that all work will be performed in accordance with the regulations issued by such agencies and the State of Vermont pertaining thereto.

The Village of Alburgh shall evaluate the statements of qualifications and performance data and other material submitted by interested firms and select a minimum of three firms which, in their opinion, are best qualified to perform the desired services. Interviews with each firm selected shall be conducted, which may include discussions regarding anticipated concepts and proposed methods of approach. The Village of Alburgh shall rank, in order of preference, these three professional firms deemed to be the most highly qualified to provide the services required, and shall commence scope of services and price negotiations with the highest qualified professional firm for engineering services.